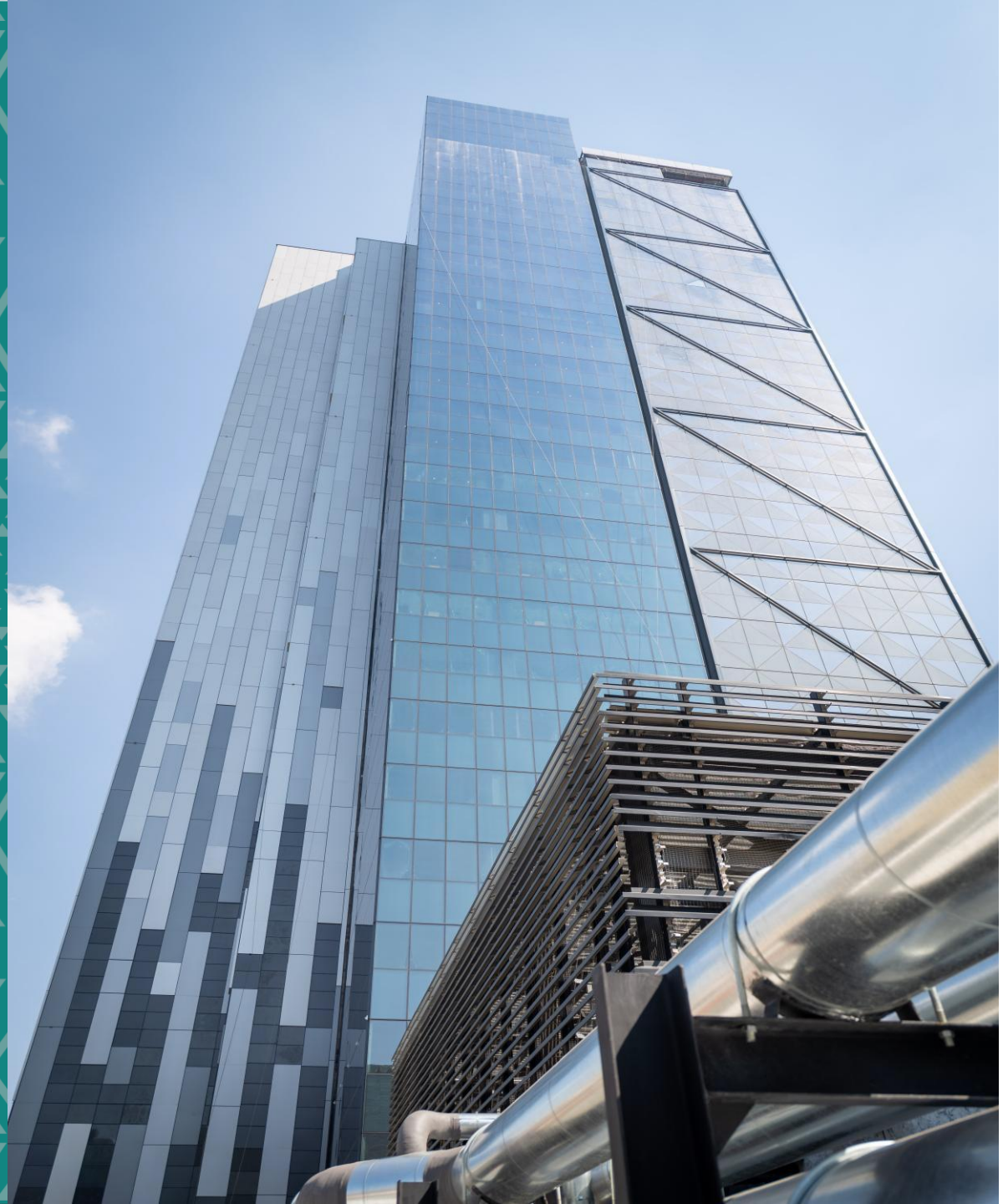


OAM MIGRATION

Suppliers

Step-by-Step Guide

SOUTH AFRICAN RESERVE BANK

Outline

1. **Overview of OAM**
   An introduction to Oracle Access Management (OAM), its purpose in enhancing security, improving the user experience, and enabling multi-factor authentication (MFA).
2. **Getting started**
   Initial steps to access the OAM system, including requirements and how to log in for the first time.
3. **How to reset your password**
   Step-by-step instructions on resetting your password if you forget it or want to change it.
4. **Forgot password**
   Guidance on using the ‘Forgot Password’ feature to initiate a password reset.
5. **OAM OTP (one-time password)**
   Explanation of the OTP process used for secure authentication and how to use it.
6. **Setting a new password**
   Instructions on creating a new password following a password reset or initial setup.
7. **After resetting your password**
   What to expect once your password has been reset, including confirmation messages.
8. **Log in with new password**
   How to successfully log in using your newly created password.
9. **Landing page**
   Overview of the landing page layout and main features after logging into the system.
10. **iSupplier landing page**
    Specific information about the iSupplier portal’s landing page, navigation options, and accessing your active and draft responses.

1. Overview of OAM

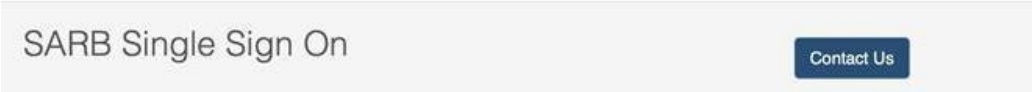
- The update of Oracle Access Management (OAM) aims to strengthen system security, improve the overall user experience, and implement multi-factor authentication (MFA) for enhanced access control.

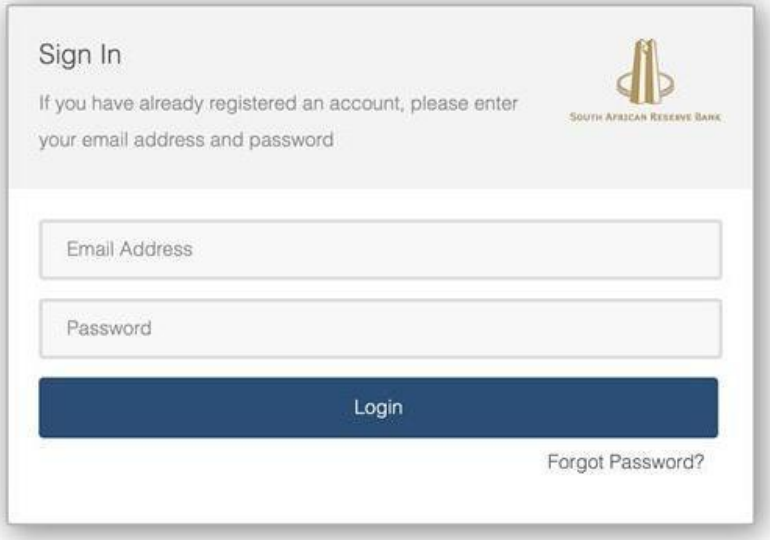
2. Getting started

The **current** link to access the eSourcing/iSupplier portal is:

Old

https://erpweb.resbank.co.za/OA_HTML/AppsLogin





In the **future**, we will be using:

https://elogin.resbank.co.za

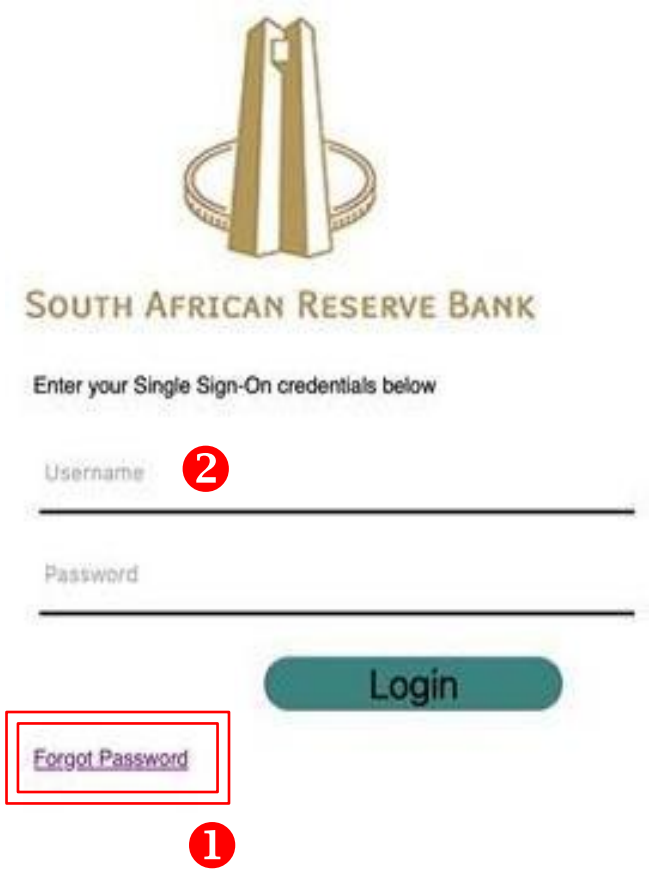
NEW

South African Reserve Bank

3. How to reset your password

1. Click on the '**Forgot Password'** link.
2. Enter your **username** (**email address**).
3. Select '**Generate PIN'**.

Note: Check your email for the PIN.



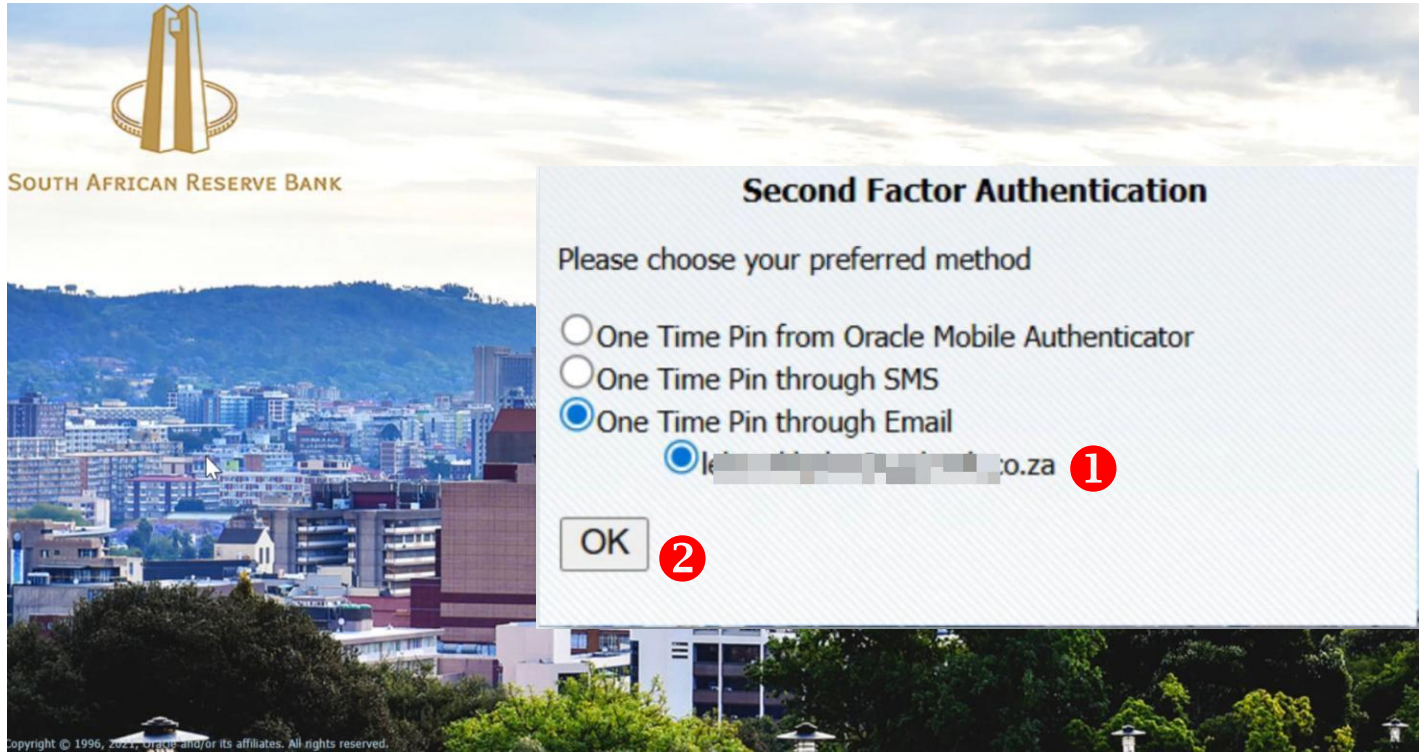
SOUTH AFRICAN RESERVE BANK

4. Forgot password

If you have forgotten your password:

1. Click on **'One-Time PIN via Email'**
   Select the option to receive a one-time PIN (OTP) through your registered email address.

2. **Click on 'OK'**
   Confirm your selection by clicking the OK button.

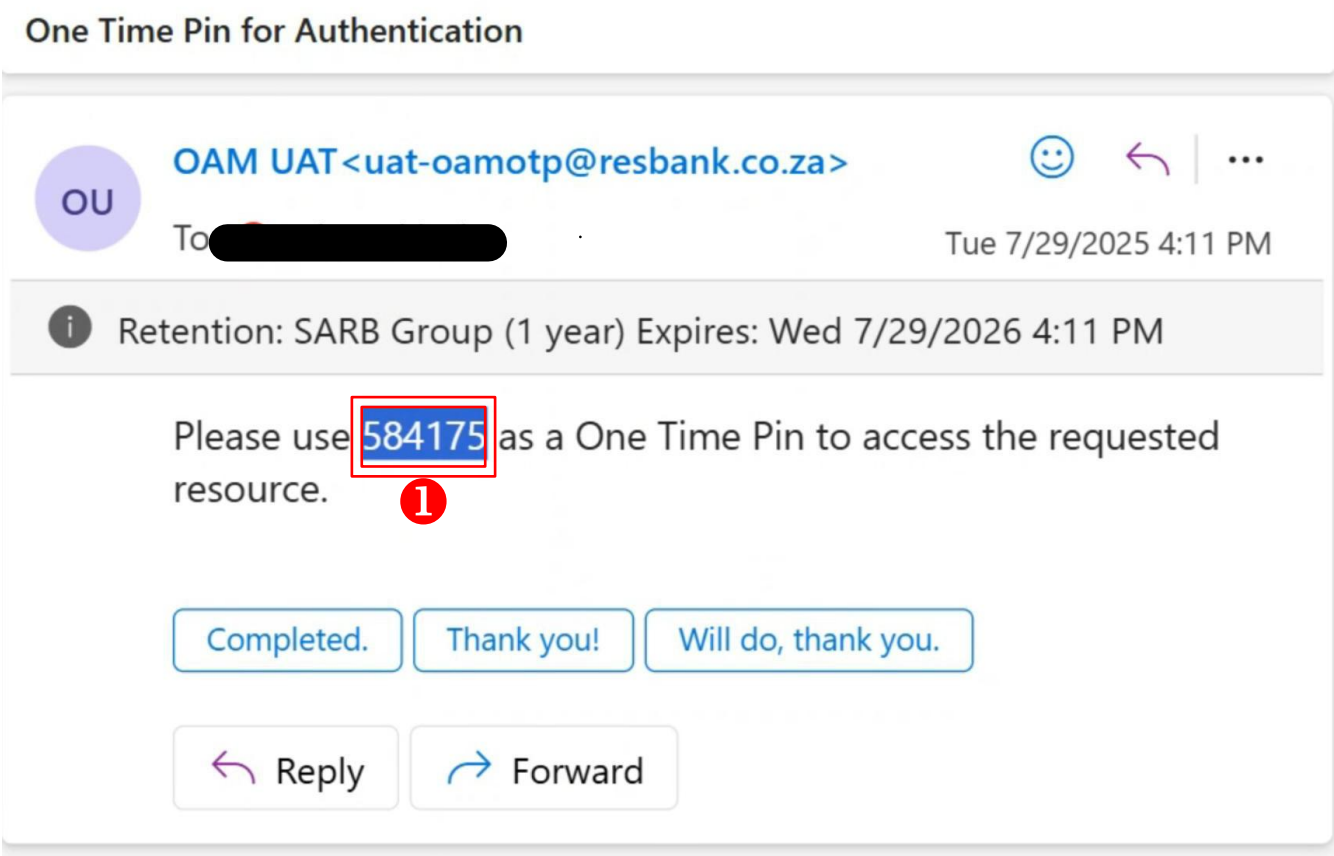


SOUTH AFRICAN RESERVE BANK

5. OAM OTP (one-time password)

Note:
You will receive a one-time password (**OTP**) via your registered secure email.
Copy the OTP number from the email and paste it into the OTP field on the system.

1. OTP
The OTP is a **six-digit number** sent to your registered **secure email address**.
It is used to verify your identity during the password reset process.
Example: **123456**



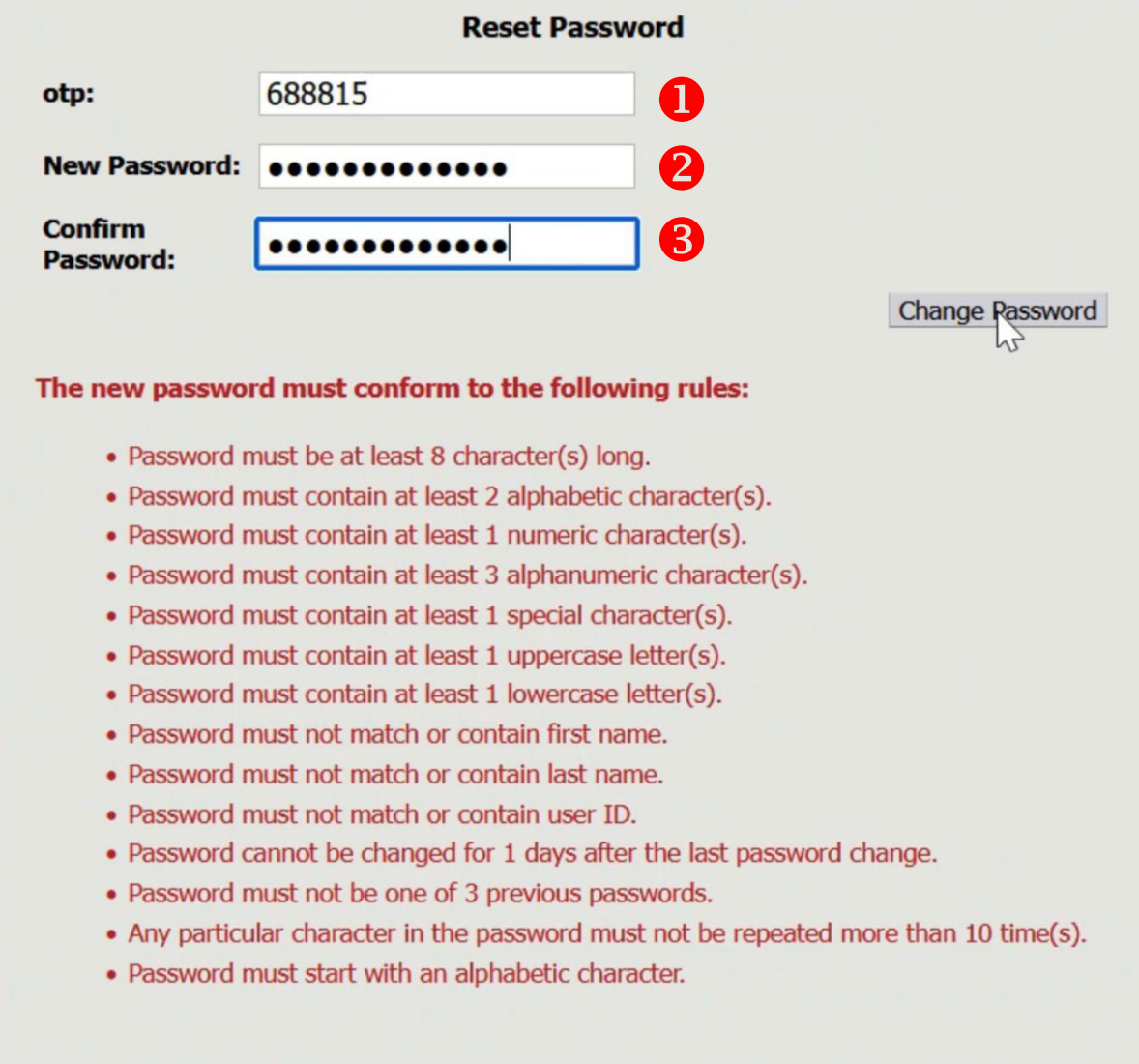
6. Setting a new password

After entering the OTP in the OTP field:

1. **Type your new password**
   Enter a new password in the 'New Password' field.

2. **Confirm your new password**
   Re-type the same password in the 'Confirm Password' field to ensure accuracy.

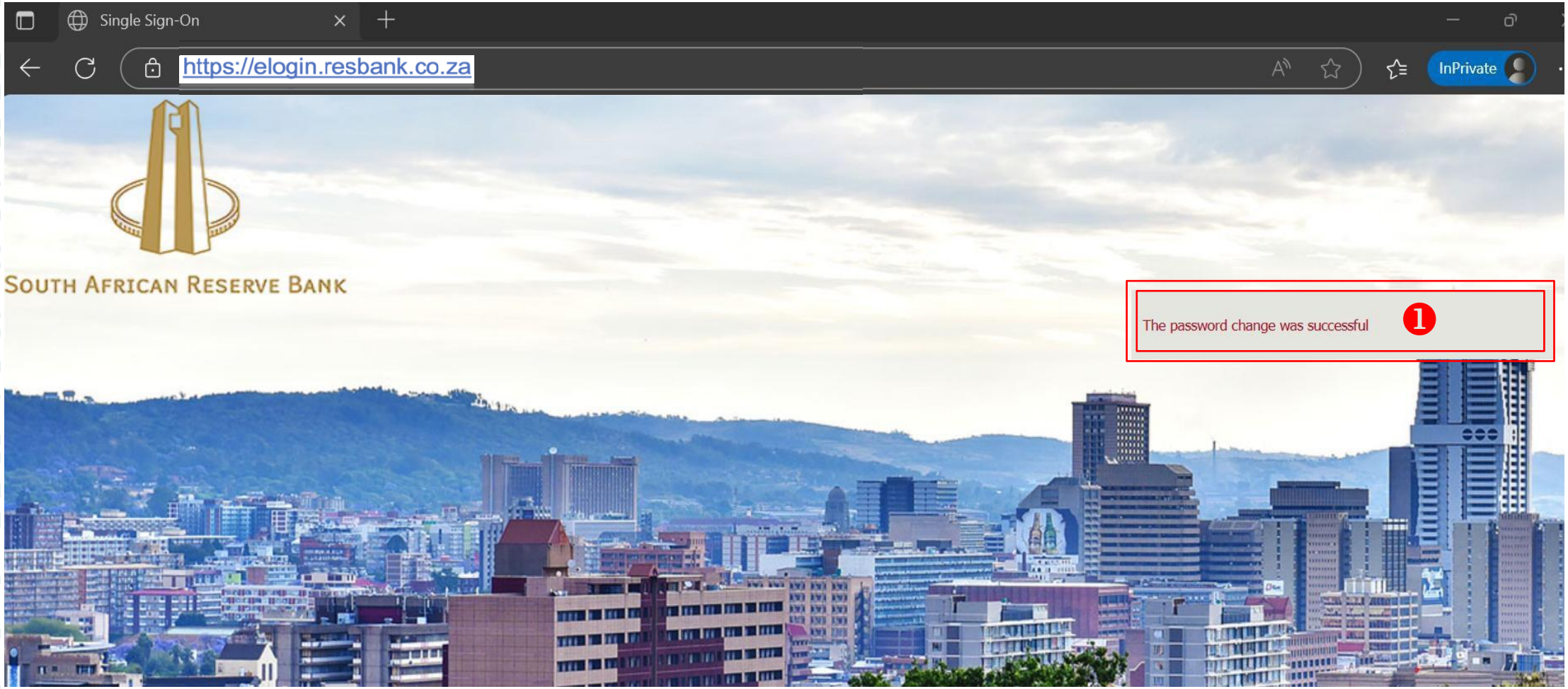
Note: Your new password must meet the security requirements highlighted on the screen (minimum length, special characters, etc.). Be sure to follow all listed password rules exactly as shown in the screenshot.



South African Reserve Bank

7. After resetting your password

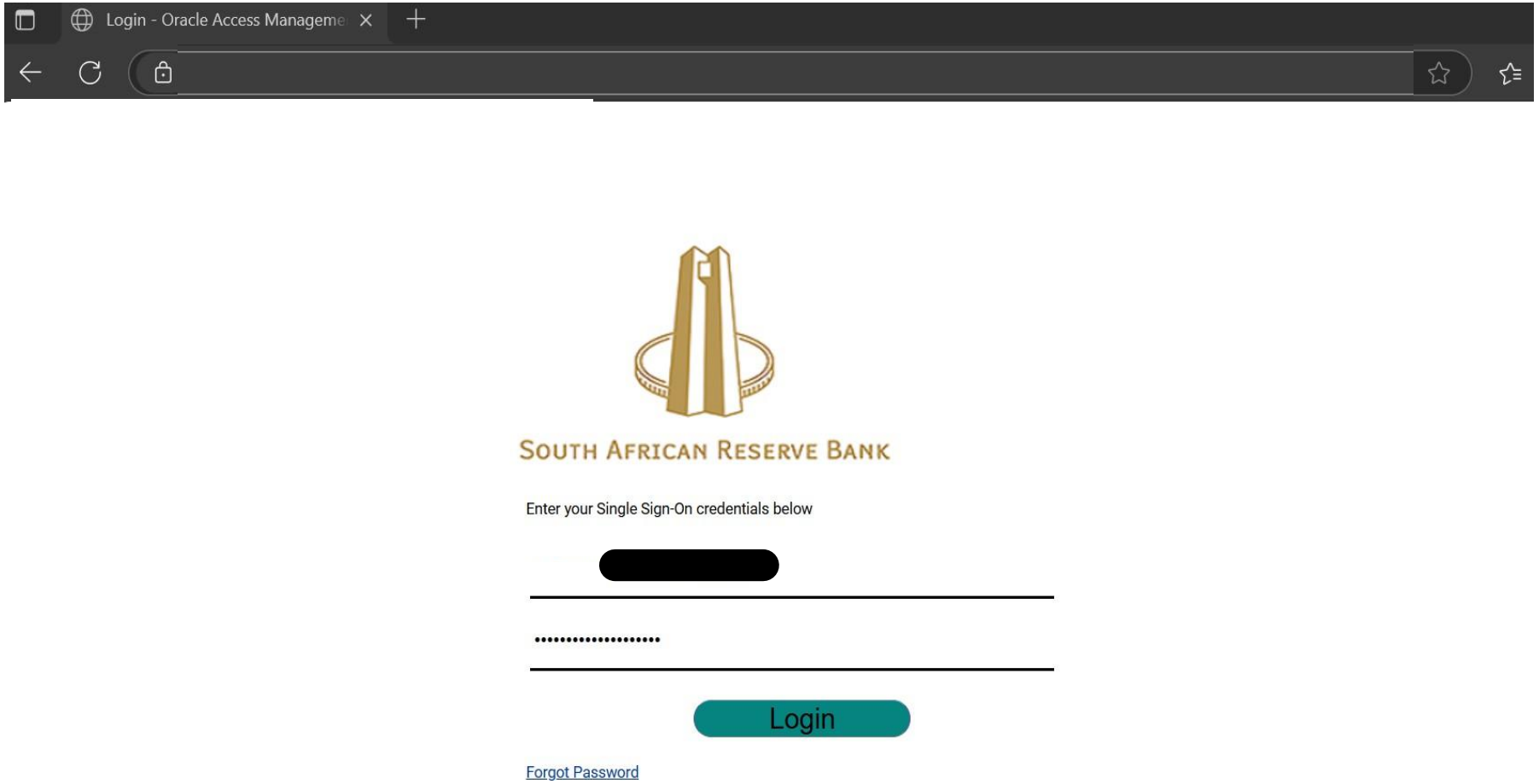
1. A '**password change was successful**' message will appear to confirm that your password has been updated.



SOUTH AFRICAN RESERVE BANK

8. Log in with the new password

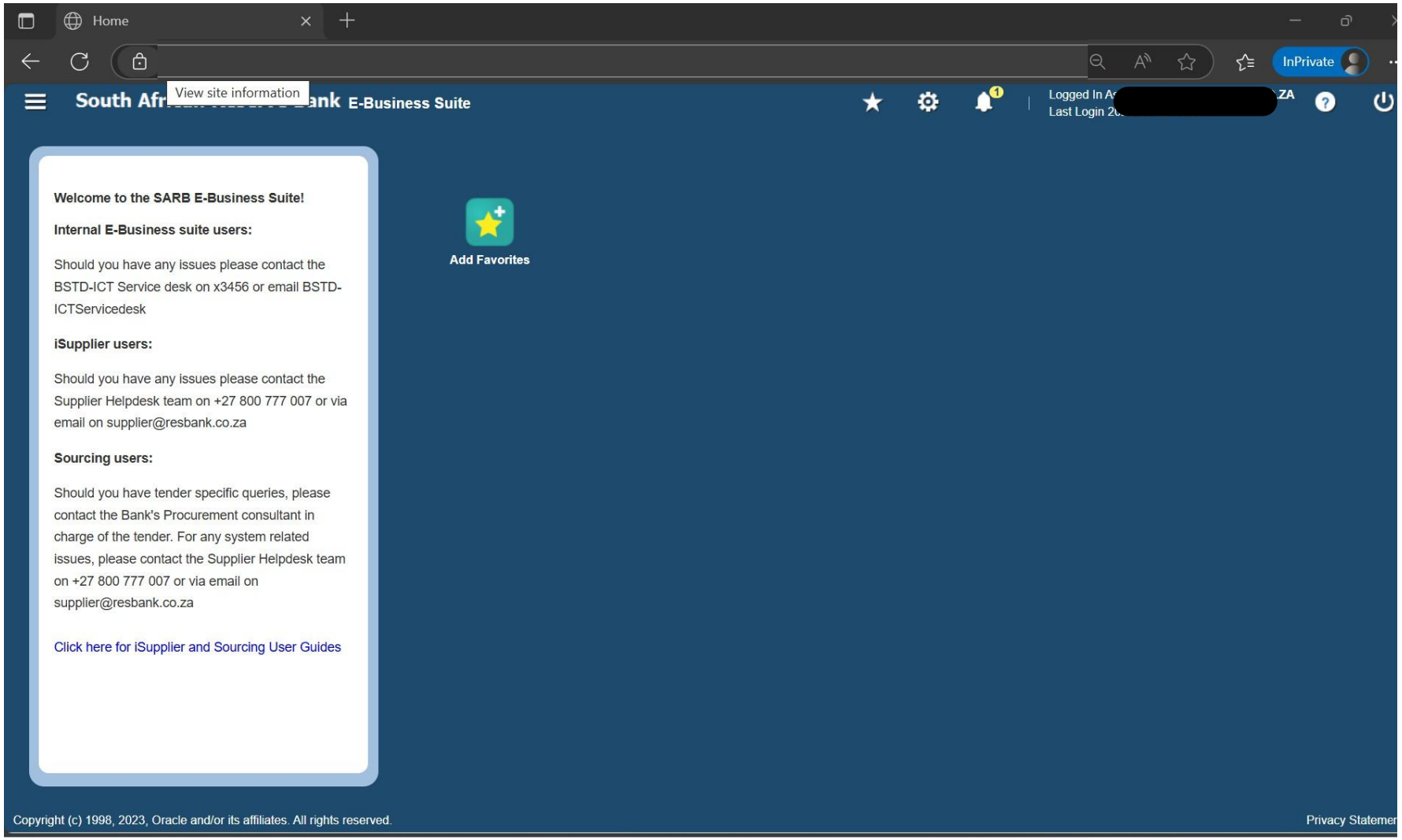
Note: Log in using your newly created password.



SOUTH AFRICAN RESERVE BANK

9. Landing page

Note: This will be the landing page after logging into the iSupplier portal.

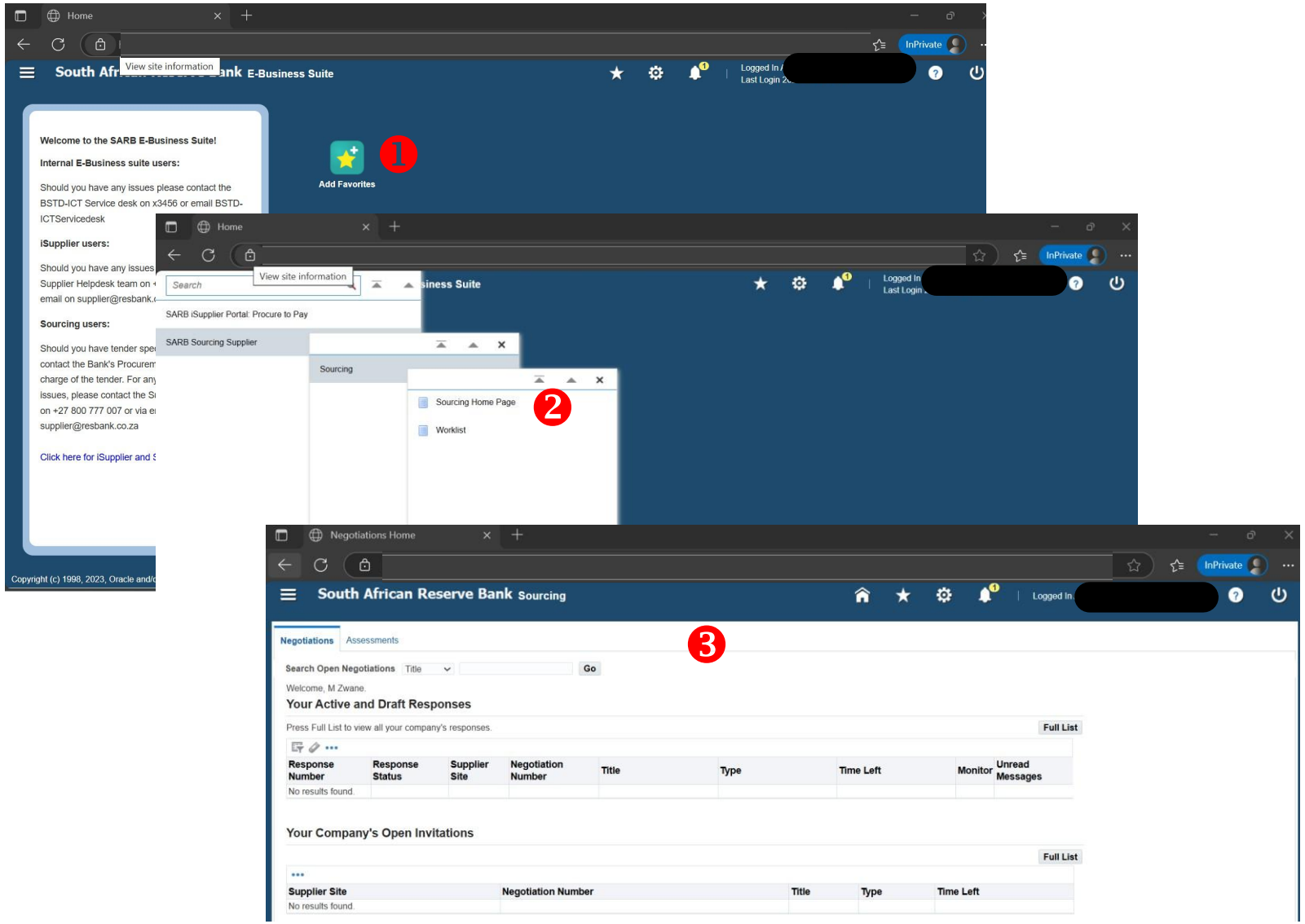


South African Reserve Bank

10. iSupplier landing page

After accessing the landing page:

1. Click on the '**Add Favourite' button.**
2. Navigate to the '**Sourcing Home Page'**.
3. You will see your '**Active and Draft Responses'** in the portal**.**



Note: If you are unable to access the system, please contact the SARB:

Email: sarb-procurement@resbank.co.za

South African Reserve Bank

THANK YOU