Suitably qualified individuals are invited to apply for the following positions, which are available in the Currency and Protection Services Department of the South African Reserve Bank at Head Office in Pretoria:

Manager: Personnel Security Vetting  
Job No.: IRC 8365

The main purpose of this position is to manage the personnel security vetting function in the South African Reserve Bank (the Bank) to ensure the security competence of all employees and external service providers.

The successful candidate will be responsible for the following key performance areas:

- Managing the personnel security vetting function in the Bank
- Maintaining and overseeing the implementation of the Security Vetting Policy, related processes and procedures, and standing instructions
- Managing the budget process in the Section: Personnel Security Vetting
- Managing the performance of team members.

To be considered for this position, candidates must be in possession of a Bachelors degree in Social or Behavioural Science or equivalent; have successfully completed accredited, advanced training in Personnel Security Vetting; and have eight to ten years’ experience in Personnel Security Vetting of which at least five years must be in a managerial capacity. Registration as a Psychometrist with the Health Professions Council of South Africa and Project management experience will be an added advantage.

Additional requirements are as follows: Knowledge of minimum information security standards; knowledge of national vetting policy guidelines; knowledge of national vetting norms; knowledge of relevant legislation; strong qualitative and quantitative analytical skills; report-writing skills; experience in the use of Microsoft (MS) Office software packages, such as MS Word, MS PowerPoint and MS Excel, as well as the Internet, an Enterprise Resource Planning (ERP) system and e-Mail.

Critical competencies required are as follows: Planning and organising skills; communication skills; decision-making skills; ability to initiate action; ability to manage work; ability to manage a diverse workforce.

Security Specialist: Security Risk Division  
Job No.: IRC 8385

The main purpose of this position is to assess physical and operational security vulnerabilities, and to recommend appropriate security countermeasures to the South African Reserve Bank (the Bank).

The successful applicant will be responsible for the following key performance areas:

- Assessing the physical and operational security vulnerability for facilities as directed by the Bank
- Determining the operational and physical security requirements of facilities as directed by the Bank
- Developing cost-effective security countermeasures
- Providing input into physical and operational security policy, procedures and standing instructions
- Monitoring the implemented countermeasures and adapting them in accordance with the prevailing threat levels
- Developing and maintaining a profile of the state of physical and operational security in Bank facilities, and providing management information thereon
- Providing input on the evaluation, acquisition and use of security equipment
- Providing input and advice on security projects.

To be considered for the above position, candidates must be in possession of an Honours degree in Security Studies or equivalent; have completed advanced studies in security management; and have 10–12 years’ experience in security management of which at least 8 years must be at management level.

Additional requirements are as follows: knowledge of security management and general management, security standards and systems, including electronic security systems, emergency management, risk management, business continuity planning, and of cash management; and experience in the use of Microsoft (MS) Office software packages, such as MS Word, MS PowerPoint and MS Excel, as well as the Internet, an Enterprise Resource Planning (ERP) system and Novell GroupWise.

A written application, accompanied by a detailed curriculum vitae, should be addressed to the Senior Manager: Recruitment and Selection, Human Resources Department, at the following e-mail address: sarb-applications@resbank.co.za or be sent via facsimile to 012 313-4555. Please quote the relevant job number at the top of this advertisement when applying. Do not enclose copies of your identity document or qualifications with your application. Shortlisted applicants will be subjected to psychometric assessment, and an appropriate reference check and security clearance as part of the selection process.

In line with the Bank’s commitment to diversifying its workforce, preference will be given to suitable candidates from designated groups. People with disabilities are welcome to apply.

The closing date for applications is 20 January 2012. Late applications will not be considered. The Bank offers remuneration and benefits commensurate with the level of the position and in line with the market. The level at which the successful applicant will be appointed will depend on his or her experience and competence.