



South African Reserve Bank

Application for replacement of mutilated banknotes
(To be completed when the value of the claim exceeds R5 000)

Name of lawful owner (in capital letters)

Residential address (please print).....

Postal address (please print)

Contact telephone numbers

Name of business (firm/company/institution) and address

Banking details

BankBranch name.....Branch code

Account Style (cheque or savings).....

Account no.

SARS tax reference no. (Company or Close corporation (cc))

Details of banknote(s)

Denomination	R10	R20	R50	R100	R200
Number(s) on note(s)					
Amount claimed					

Should additional space be required, kindly list on a separate page and attach as an Annexure (see 1 below).

State how mutilated and whether missing portion(s) was/were totally destroyed (see 2 below).

.....
.....

Signature of lawful owner

Date

Witness 1

Witness 2

Address

Address

Declaration (see 3 below)

I do solemnly and sincerely declare that I am the lawful owner of the above-mentioned banknote(s), which became mutilated as stated above. I make this solemn declaration, conscientiously believing it to be true.

Signed _____

The deponent has acknowledged that he/she knows and understands the contents of this affidavit, which he/she has declared before me at this day of 20

Important

1. Either full or half value may be claimed.
2. Full details of the fate of the missing portion(s) should be given. It is important to state if the missing portion(s) was/were totally destroyed.
3. The sworn declaration must be completed only when the claim is for amounts exceeding R5 000. The Bank may, however, at its discretion call for a sworn declaration for a claim of a lesser amount.
4. The Bank is not legally bound to replace a mutilated banknote(s) either in whole or in part. Any replacement is strictly at its own discretion.
5. The Bank may at its discretion call upon an applicant to furnish a bond of indemnity in respect of any amount refunded.
6. If the "finder" of a banknote(s) is not the lawful owner, the banknote(s) must be surrendered to the nearest police station.
7. In the case of burnt or badly mutilated banknotes, the remains should not be disturbed and, if posted, should be packed in a suitable container and padded with cotton wool or other soft material. It is important that all fragments or remains, no matter how small, are forwarded with this application.
8. A certified copy of the lawful owner's identity document or valid passport must be attached to this application.
9. Where the value of the transaction exceeds R5 000, a copy of the latest bank statement not older than 1 month and proof of address (e.g., telephone account, rates and taxes account, levy account) must be attached.
10. In the event of the lawful owner being a company or close corporation, a copy of the certificate of registration reflecting the registered name as well as the trading name must be attached. If the two names differ, the reasons thereof must be stated.
11. Mutilated banknotes up to the value of R5 000 may be paid out in cash. Amounts exceeding R5 000 will be paid via electronic funds transfer (EFT).