



South African Reserve Bank

Financial Services Department

Request for information

Ref. no.: RFI KvS 01/2012

The South African Reserve Bank (the Bank) invites potential service providers, to submit their response to a request for information in partnering with the Bank to provide Software Asset Management assurance which could comprise of the following:

- Full Service: process, software asset management tool, administration and auditing (full SAM life cycle)
- Service for processes only: using the Banks existing/future tools
- Implementation of a tool only
- Other proposals

A **compulsory briefing session** will be held on **Friday 07 December 2012 at 10:00**. Potential service providers are requested to register for this briefing session, no later than Thursday 06 December 2012 at 10:00, via e-mail to [Karen.vanschalkwyk@resbank.co.za](mailto:Karen.vanschalkwyk@resbank.co.za) and further details will be furnished.

Following the compulsory briefing session, interested parties are invited to submit their response to the request for information together with the following:

- Company profile containing, *inter alia*, company experience in a business of this nature
- A valid broad-based black economic empowerment (BBBEE) rating certificate.
- A valid company tax clearance certificate.

Your response to the request for information must be **an original document** clearly marked "original" accompanied by **three (3) copies** thereof, clearly marked "copy" (Four documents in total). The documents must be enclosed in a sealed envelope bearing the tender name and reference number that appear at the top of this advertisement, as well as the due date and closing time.

Responses will be received until **11:00 on Friday 21 December 2012**.

Your request for information should be deposited in the **tender box** at the Bank's Head Office, **370 Helen Joseph Street (formerly Church Street), Pretoria**.

The Bank reserves the right to rescind the process should it be deemed necessary to do so. However, all applicants will be informed accordingly.

Failure to comply with any instruction contained in this document will lead to disqualification.

Late submissions will not be considered.

**Enquiries:** Karen van Schalkwyk at e-mail: [Karen.vanschalkwyk@resbank.co.za](mailto:Karen.vanschalkwyk@resbank.co.za) or telephone number: 012 399 7104.