



South African Reserve Bank

2014 – 06 – 20

**Call for the expression of interest from executive search companies and
recruitment agencies to fill executive and scarce skills positions
in the South African Reserve Bank**

Tender ref. no.: ND/08-2014

The South African Reserve Bank (the Bank) wishes to invite and recruitment agencies to express their interest in being listed on the Bank's database of service providers. Appointment will be on an as and when required basis to recruit scarce skills in the following areas:

- Executive General Management;
- Senior Management;
- Human Resources;
- Information Technology;
- Internal Audit;
- Financial Markets;
- Financial Services;
- Financial Surveillance;
- Bank Supervision;
- Research;
- Economists;
- Engineering;
- Artisans;
- Currency Management; and
- Security Management.

Interested parties are hereby invited to express their interest by furnishing the following:

- Company profile containing, *inter alia*, company experience as a recruitment/head-hunting/executive search service provider;
- Accreditation as a recruitment agent (a valid certificate must be attached);
- Valid Tax Clearance Certificate; and
- Valid broad-based black economic empowerment (B-BBEE) certificate.

In line with the Bank's procurement policy, organisations that are BEE-compliant are encouraged to respond. The appointment as a preferred supplier will be on a three-year as and when required for quotations basis. Please note that short-listed service providers will be subjected to security vetting.

Your expression of interest must be an original document accompanied by **2 (two)** copies thereof clearly marked "**original**" and "**copy**", respectively (three documents in total). Please quote the heading and reference number at the top of this advertisement, as well as the closing date and time. The documents must be enclosed in a sealed envelope bearing the tender name and reference number.

Should courier services companies be utilised for delivery of the documents, kindly give specific instructions for the documents to be deposited in the tender box and not through the Bank's internal mailing system. Tenders not deposited in the tender box will not be considered.

Applications will be received until **12:00 on Monday, 7 July 2014**.

Your expression of interest should be deposited in the **tender box** at the Bank's Head Office, **370 Helen Joseph Street, Pretoria**.

Late submissions will not be considered.

Enquiries

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