



South African Reserve Bank

Corporate Services Department

**Call for the Expression of Interest from prospective service providers to provide auditing, reporting and possible implementation services to the South African Reserve Bank and its branches in respect of Energy Management and Green Initiatives (EMEGi™)**

**Reference number: EOI JF02/2014**

**Closing Date and Time: Wednesday 25 June 2014 at 12h00**

**Introduction**

Sustainable development results in reduced carbon footprint, climate resilience and resource efficiency. These can be achieved through a number of energy saving initiatives and necessitates an in-depth audit into the state of the energy usage at the South African Reserve Bank (SARB) Head Office and its branches - located in Johannesburg, Pretoria North, Cape Town, Durban, East London, Port Elizabeth and Bloemfontein - by a suitably qualified and accredited service provider.

**Background**

As a subscriber to good citizenry, the SARB supports all national initiatives with regards to sustainable use of natural resources, reduction of carbon footprint, general viable energy efficiencies and green initiatives.

The project is managed by the Corporate Services Department (CSD) and executed through concerted effort from various divisions and sections in order to achieve set targets.

## **Scope**

This document establishes minimum objectives and expectations from an appointed service provider in respect of energy saving initiatives.

## **Scope of Service**

- Conduct energy baseline surveys and audits;
- Provide professional advice with regards to remedial energy efficiency initiatives and the best available technology and management systems;
- Make recommendation on remedial energy efficiency initiatives which can be undertaken, with detailed action plans and estimated costs.

## **Expression of Interest (EOI)**

Interested parties with the necessary specialist knowledge and accreditation are hereby invited to express their interest in partnering with the Bank in this initiative by furnishing the following documentation:

- Company Profile;
- Brief resumes for the specialists in their employment, who will be assigned to this project, as well as proof of industry specific competency certification;
- Details and contactable references of projects undertaken of a similar nature;
- Proof of applicable accreditation;
- Valid Broad-based Black Economic Empowerment (B-BBEE) rating certificate;
- Valid Tax Clearance Certificate;
- Company Registration Certificate;
- Letter of Good Standing as per statutory requirements.

Suitably qualified and accredited service providers are sought, who can distinguish themselves among others, by providing:

- A proven track record of achieving and/or improving green star rating certification of some major buildings according to the Green Building Council of South Africa (or other equivalent bodies);
- Membership of the South African Association of Energy (SAAE) companies or a similar reputable body will be an advantage;
- Use of the services of Certified Energy Managers;
- Use of the services of Certified Energy Auditors.
- Having South African National Accreditation System (SANAS) approval to conduct Measurement and Verification (M&V).

Your expression of interest must be an original document accompanied by four (4) copies, (five (5) documents in total), clearly marked “**original**” and “**copy**”. Please quote the heading and reference number at the top of this document, as well as the closing date and time. The documents must be enclosed in a sealed envelope. It is further required that one (1) electronic copy (PDF format on a USB stick) accompany the tender submission, which is to be enclosed in the sealed envelope.

In the event that a courier services company is utilised for delivery of the documents, please give specific instructions for the documents to be deposited in the tender box and not through the Bank’s internal mailing system.

Applications will be received until **12h00 on Wednesday 25 June 2014**.

Your expression of interest should be deposited in the **tender box** at the South African Reserve Bank, **370 Helen Joseph Street, Pretoria**.

**Late submissions will not be considered.**

The Bank reserves the right to rescind this process, should it deem necessary to do so. However, all respondents will be informed accordingly. Failure to accede to any instruction contained in this document could lead to disqualification.

Kindly note that short-listed service providers will be subjected to a personnel security vetting process in accordance with the Bank's Security Vetting Policy.

All enquiries must be directed to Ms Jessica Fourie via e-mail at [jessica.fourie@resbank.co.za](mailto:jessica.fourie@resbank.co.za) - at least 48 hours prior to the closing date.